



DUFFTOWN & MORTLACH
DEVELOPMENT TRUST

Dufftown Farmers Market

Terms & Conditions

2022

Please note that due to COVID-19 we may be required to adapt the terms & conditions to ensure that we are compliant with local and national legislation. We will advise as soon as practical any amendments to the market day operation, and any monies paid will be carried over to future markets.

Dufftown Farmers Market takes place on the second Saturday of every month from February to November, from 10am-1pm and December 3pm - 6pm at the Royal British Legion, Balvenie Street, Dufftown..

The market aims to promote local produce, products and makers. Applications for stalls are reviewed by the Dufftown & Mortlach Development Trust Ltd. (DMDT).

1. Eligibility: Stalls need to produce good quality food, drinks, products, arts or crafts. The stallholder should be producing the main final product. All producers should be aware and adhere to Environmental Health and Trading Standards regulations. The stall and products need to be covered by a public indemnity insurance.

Products other than your own can only be sold if approved by the DMDT beforehand, and products must also adhere to the Environmental health and trading standards regulations and be covered by insurance.

2. Exclusivity: In the interest of both the local community and the stallholders we encourage a wide variety of products and crafts, so aim to manage the balance of too many similar stalls. If there are too many overlapping stalls, we will rotate the markets that they attend. Please state clearly in your application the type of products / crafts you aim to sell on your stall.

4. Fees and bookings: The basic charge is £25 per market for a 3 x 3 m pitch outdoors, or a 1.5 x 1m table indoors. Should you require an additional table indoors, or the rental of a gazebo outdoors there will be an additional charge. Please advise if you require a gazebo and table for your pitch.

The stall fee is paid one month in advance on receipt of invoice. All fees are to be made via Bank Transfer to

Starling Bank

Dufftown & Mortlach Development Trust Ltd

Account number: 75895556

Sort code: 608371

Block booking discounts will be given for anyone willing to commit and pay in advance for 5 month blocks which are February to June and July to November. The Christmas market will be a separate stand alone event.

If you are unable to attend the market and due notice is given, then your fees will be carried over to the following month. Should you cancel within 4 days of the market then the fee for the stand is forfeit.

As a community market, all funds raised by the markets go into supporting the operational costs & projects run by the Dufftown & Mortlach Development Trust.

5. Operational Arrangements and Timing: The market area can be accessed by stallholders for set up from 8.30am to 9.15am, and set up should be completed by 9.30am. Actual trading hours are 10am-1pm. Stalls may not be taken down until 1pm, even if you have sold out of your products.

Unloading & Parking: unloading will be coordinated on the day by marshalls. Indoor stalls may be offloaded at the bottom end of the carpark with access to the hall from the back door. Please be considerate of other stall holders who are yet to set up. Parking is available at the primary school.

Cleanliness, Hygiene & Trading Standards must be adhered to as laid out in the Trading Standards and Environmental Health Standards in the production of and sale of any produce. You should ensure that your stall and the area around it is left in a clean and tidy condition at the end of the market. Under Environmental Health Regulations food-sellers must have access to hand-washing facilities at the market. Those selling covered/sealed food may share hand washing facilities with one other stall. Those selling uncovered and ready to eat food must have their own hand-washing facilities which they do not share with anyone else.

6. Insurance and Liability: The Market Association is insured for any damage to its own stalls or equipment. It also has public liability insurance cover against the possibility of injury to members of the public. However, individual stallholders must carry their own product liability insurance.

7. Market Coordinator: The current market coordinator can be contacted at email address markets@dmdt.org.uk Failure to observe the T&Cs may lead to the stallholder being barred from having a stall in the future. Stallholders must abide by the coordinator's decision on the market day, if there is any dispute over a decision which you feel was unfair, then it may be taken to the DMDT Secretary. secretary@dmdt.org.uk

8. Publicity: We aim to promote the market and stallholders through the local press,

our website, Facebook and relevant Facebook pages. If you have any news, promotions or product/ stand photos please share them in the week running up to the market. Please email us if you have any further questions, or send application form to: markets@dmdt.org.uk